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Seller Closing Checklist

The following is a summary of checklist items for a seller:

Select Attorney

Offer to Purchase Review

Purchase and Sale Review

Home Inspection Preparation

Final Water and Sewer Bill

Deed & Limited Power of Attorney

Payoff Authorization (for all outstanding mortgages)

Title Review (i.e, missing discharges, if applicable)

Settlement Statement

Security Deposit and Last Months Rent Transfer (if applicable)

If you should have any questions, please feel free to contact Henry A. Rappa, Jr. at
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